

IOWA FALLS AIRPORT AUTHORITY

Iowa Falls Airport
Highway 65 South
641-648-3191

Minutes of Regular Meeting Tuesday, August 6th, 2019 7:00 AM

Call to Order: Meeting was called to order by Chairperson Sue McDowell @ 7:00am.

Roll Call: Members present were Sue McDowell, Jarod Wood, Jeremy Heam, Joe Scallon, Tim Skyles, Beau Carpenter, and Lin Baldwin, Airport Manager Craig Coon.

Acceptance of Agenda Agenda was Ok'd by Lin, and 2nd by Tim Motion carried.

Public Comment:

Approval of Minutes of Previous Meetings: Joe moved that we approve the minutes of the July 2nd meeting. Tim second the motion, motion carried unanimously.

Fixed Base Operator/Airport Manager Report Had Going to the 4 States Airport conference in Kansas City on August 27 and 28, conference registration is \$275, and Hotel of \$285.58, we have budgeted \$1,125 for training and travel. Will cover gas/mileage, next year may need to reevaluate the budgeted amounts. Conference very worthwhile and beneficial.

Approval of Monthly Bills: The following bills were presented for approval;

Four Winds Aviation LLC Airport Managers Services

Items on City Credit Card

Century Link Paid by credit card	97.09
Century Link Paid by credit card	108.42
Voltmer, Inc. Repair Beacon	2,096.63
Times Citizen/AWJ Riverbend Rally ad	133.50
Stockdale Law, PLC Review and Correct Farm ground Lease	112.50
Greenbelt Lawn Care LLC Material, & Labor Seeding	144.00
Theisen's Refurbish Filing cabinet paint, sanding disc, etc	24.45
4 State Airport Conference	275.00
Total Expenditures for Month	\$ 2,991.59

Joe moved and Tim second motion to approve the above monthly bills. Motion carried with a voice vote.

OLD BUSINESS:

1. **Defibrillator from City**
2. **Move Airport phone to Cellular Service:** Missed calls, Tim has other possibilities.
3. **Farm Info Access;** Needs written board approval. Will be done, City has done so already.
4. **Event Ideas; Fly Fly Iowa, Daycare tours**
5. **T-Hangar Moves;** Tenant from #4 to #2, and #14 to #4. Approved by authority.
6. **Approve Revised T-Hangar Lease;** Approved.
7. **Midwest Custom Ag: #9 Hangar signed year round lease.**
8. **Authorize Mediacom to Study Bringing Cable/Fiber to Airport;**

9. **Signed Agreement and Sent to Acterra to Order Fuelmaster Unit and Installation; ok**
10. **Iowa Falls City Council Approve Concurrent Projects for FY2020, for Taxiway and runway Overlay Projects.**

NEW BUSINESS

1. **Make Board Meeting Minutes Available on City Website;** City gets copy of minutes monthly and could be scanned into the website.
2. **Termination of Current Farm Lease;** Because of upcoming taxiway project some farm ground will be lost. Maybe need to terminate lease to renegotiate. Farm committee will meet (Sue, Joe Scallon, and Craig Coon) discuss best solution.
3. **Member of City Council Request to Have First and Last Names of Authority Members;** First request in 20 plus years but will comply.
4. **Century Link and DSL;** Century Link delivered modem and installed by Craig Coon, DSL service is technically slower than Rise Broadband but much more reliable.
5. **Anonymous Letter Concerning Banner in Mark Carpenters Hanger;** Mark made his hangar available for flight breakfast, it is his hangar, he owns it, and made it available for the breakfast at no charge to the Fire Department or the Airport Authority.
6. **FBO Lease "Hangar Space"; Previous FBO had hangars 1&8 granted. Current FBO Craig Coon would like to have hangar 12 and the office work space in hangar**
 1. **Change approved by unanimous decision.**
7. **Hangar 4 walk door lock;** Josh Ralph, lessee of hangar 4, would like to have walk door lock changed as previous lessee was a club with unknown keys around. We can either change lock from his previous hangar, or if he wants a new lock he can purchase.
8. **McClure Engineering Request Motion to Approve Contract and/or Review Agreement for Categorical Exclusion and Associated Parallel Taxiway Project Expense;** Jay Pudenz, McClure Engineering requested this item on agenda. As it stands McClure Engineering has not been paid for any work associated with parallel taxiway project, ie: DNR and DOT about flood plain permission. Once we have go ahead from them we can proceed with the design. These costs are reimbursable through 100% grant. Joe moved that we the motion for this, Tim second, motion carried by voice vote.

9.

Public Comment: None

Meeting was adjourned
Respectfully submitted by


Lin Baldwin Secretary