

## CHAPTER 24

# BOARD OF PARK AND RECREATION COMMISSIONERS

24.01 Establishment; Composition  
24.02 Election; Term

24.03 Powers and Duties Generally

**24.01 ESTABLISHMENT; COMPOSITION.** A Board of Park and Recreation Commissioners is established, which Board shall be composed of five (5) members who are residents of the City.

**24.02 ELECTION; TERM.** Commissioners shall be elected for a term of four (4) years.

**24.03 POWERS AND DUTIES GENERALLY.** The Board of Park and Recreation Commissioners shall have the following powers:

1. The Commission shall develop, administer, and review policies, rules, regulations, ordinances, and budgets relating to parks, playgrounds, and recreational centers as the Commission and Council deem in the public interest. The Commission shall give special attention to the development of long-range planning, programming, and availability of parks and recreational facilities for public use.
2. The Commission shall, on a monthly basis, submit to the Council a written report of its activities and recommendations for the development and operation of parks, playgrounds, and other recreational areas. The Commission shall update and communicate any programs or problems to the City Manager, Mayor, and Council.
3. The Commission shall cooperate with the school board, other commissions, boards, and civic groups to expand and improve its programs at a minimum cost to the citizens of the City.
4. The Commission shall keep and maintain a record of its proceedings, which shall be available for public inspection.
5. Rules and Regulations. The Commission shall recommend to the City Council such rules and regulations, not in conflict with this chapter, as may be needed for the operation, maintenance, and orderly use of the parks and recreation facilities.
6. Concessions. Within City parks and recreational areas, the Commission may grant temporary or permanent concession permits, except the Commission shall not issue any permits for the sale or dispensing of alcoholic beverages. The Commission shall also comply with trust provisions or other regulations restricting the use of parks or recreational facilities.
7. Operation and Maintenance. The Commission shall be in charge of and responsible for the maintenance and operation of the City parks, swimming pool, recreational facilities, and programs as may be assigned to the Commission by the Mayor and Council.
8. Budget. It shall be the responsibility for the Commission to submit to the City Manager a completed annual line-item budget of all anticipated fiscal year expenditures. This budget, together with the recommendations of the Commission, shall be subject to final approval by the Council.
9. Ownership of Parks and Recreational Areas. Any decision to sell, purchase, or dispose of park properties shall be subject to a majority vote by the members of the Commission. Upon passage by the Commission, the City Council shall either approve or deny said transaction by majority vote.

10. Supervision and Hiring of Staff. The Park Director shall be hired by the City Manager, taking into account input of the Commission. The Director shall be supervised by the City Manager and both will work to improve and maintain the parks, swimming pools, and recreational programs for which the Commission is responsible for.

11. Decisions and Actions. All decisions and actions of the Commission shall be subject to final approval by the City Council.

*(Ch. 24 – Ord. 1123 – Oct. 18 Supp.)*