

What is **AUTO PAY**?

AUTO PAY is the convenient way to have your City of Iowa Falls utility bill paid automatically and on time by your financial institution.

How does **AUTO PAY** work?

Once you are signed up, you will receive a memo that will have all the billing information you normally receive on your regular bill. Your financial institution will deduct your billing amount automatically from your account on the due date.

Why should I want **AUTO PAY**?

You save yourself the trouble of writing out checks. You will have peace of mind knowing your bill will be paid on time even if you are gone. There is no additional cost to you for this service.

How do I sign up for **AUTO PAY**?

STEP 1:

Fill out the **AUTO PAY** authorization form below.

STEP 2:

Complete the back of this form.

STEP 3:

Return the completed form and a personalized voided check to:
City of Iowa Falls, PO Box 698, Iowa Falls, Iowa 50126

Call 641-648-2527 if you have any questions.

AUTO PAY Enrollment Form

Please fill out for pre-arranged payment.

Name

FINANCIAL INSTITUTION NAME

Address

FINANCIAL INSTITUTION ADDRESS

City State Zip

City State Zip

Phone Number

Account Number Checking/Savings

CITY OF IOWA FALLS
PO Box 698
901 Washington Avenue
Iowa Falls, Iowa 50126
641-648-2527

AUTO PAY is the convenient, automatic way to pay your City of Iowa Falls utility bill.

AUTO PAY

introduces

CITY OF IOWA FALLS

Authorization Form Agreement PRE-ARRANGED PAYMENTS

I (we) hereby authorize and request the City of Iowa Falls to effect payment for goods and services rendered at:

(service address)

initiating debit entries to my (our) account in the financial institution named on the opposite side of this form. These debit entries are to be initiated by the City of Iowa Falls monthly as such amounts due without any further authorization from me (us).

I (we) authorize and request the financial institution to accept any debit entries initiated by the City of Iowa Falls to such account and to debit the same to such account without responsibility for the correctness thereof. It is understood that the debit entry sent to the financial institution may not exceed the amount printed on the memorandum bill, which will be mailed approximately 10 days before the transfer takes place. The transfer will take place on the date shown as the "due date" on the memorandum bill.

It is understood that this agreement may be terminated by me (us) at any time up to three business days before the scheduled date of transfer by oral or written notice to the City of Iowa Falls or the financial institution. Any such notification to the City of Iowa Falls shall be effective only with respect to entries initiated after receipt of such notification. Any such notification to the financial institution shall be effective only with respect to entries debited to my (our) account by the financial institution after receipt of such notification.

It is also understood that I (we) agree to be bound by the Operating Rules and Guidelines of the National Automated Clearing House Association and shall have the rights set forth herewith respect to all entries initiated by the City of Iowa Falls pursuant to this agreement.

DEPOSITOR'S SIGNATURE

DATE

DEPOSITOR'S SIGNATURE
(if two signatures required)

DATE