

# City of Iowa Falls

APPLICATION – Building Permit



The owner of the property described herein requests permission to build in the location and manner as set forth in detail below. The permit holder agrees that all construction will be in accordance with the Ordinances of the City of Iowa Falls and the laws of the State of Iowa which apply.

Project Address: \_\_\_\_\_

Legal Description: \_\_\_\_\_

Check all that apply:

- New Single Family     New Multi-Family     New Commercial     Repair / Addition     Egress Window  
 Attached Garage     Detached Garage     Accessory Building     Fence     Deck

Other (please describe): \_\_\_\_\_

Zoning District: \_\_\_\_\_

Type of Construction: \_\_\_\_\_ Roofing Material: \_\_\_\_\_

Sq Ft per Floor: \_\_\_\_\_ Number of Rooms: \_\_\_\_\_

**See reverse side for all relevant documentation required at time of application submission.**

Valuation of Project: \_\_\_\_\_

**Note: The project valuation shall include total value of work, including materials and labor for which the permit is being issued. If, in the opinion of the Building Official, the valuation is underestimated on the application, the final building permit valuation shall be set by the City of Iowa Falls.**

**Note: Plan Review fee equals 20% of the Building Permit Valuation.**

Property Owner

Name: \_\_\_\_\_ Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Contractor (must be registered with the City of Iowa Falls)

Name: \_\_\_\_\_ Business Name: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**By signing below, I am stating that the information provided is accurate and current and that I understand that I am legally obligated to obtain necessary permits, to follow building codes in my construction projects and that noncompliance can result in legal penalties, fines, project shutdowns, and even litigation if issues arise from code violations.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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FOR OFFICE USE ONLY. DO NOT WRITE BELOW THIS LINE

Fee Amount:

## SUBMITTAL DOCUMENTS

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- Building Permit Application
- Site plan showing:
  - All buildings on the property
  - Distance to all property lines from the buildings
  - Any easements on the property
  - Internal layout, if addition or new construction
  - Width of driveway(s)
- Detailed building plans showing:
  - Detailed Floor Plans - must show room layouts, all dimensions (in feet and inches) and the location of built-in elements like cabinetry and plumbing fixtures.
  - Exterior Elevations - illustrate how the finished structure will look from all sides (front, back, left, and right), including architectural features, roof pitch, and the placement and design of doors and windows.
  - Foundation Plan - foundation slab and footings, with top and section views and structural specifications to ensure a solid base for the building.
  - Framing Plans - structural members that support the roof, floors, and walls. They include wall framing details (jacks, kings, cripples, headers, corners, etc.) and specific notes for ensuring the home is framed correctly.
  - Roof Truss/Framing Plan - shows the overall dimensions and pitch of the roof trusses or framing, along with eave and fascia details, to guide the roof's construction.
  - Door and Window Schedule - list the make, model, size, and type for all doors and windows in the building.
  - Notes and Specifications Comprehensive notes should be included on each section of the drawings to provide instructions on materials, finishes, local building code requirements, and any non-standard details.
  - Design Considerations
- Additional Homeowner Permit Applications, if owner-occupant intends to perform any mechanical or plumbing work.
- Additional information as necessary to ensure safe and code compliant construction – you will be informed of any required additional information when your application and plans are reviewed