

**CITY OF IOWA FALLS
REGULAR MEETING
MAY 20, 2019**

The Mayor and City Council of the City of Iowa Falls met in regular session on Monday, May 20, 2019 at 6:30 p.m. with Mayor Gene Newgaard presiding over the meeting. Council Members Michelle Gritsch, Steve Klein, Roger Nissly, Bruce Thies and Rob Wohlert were present. Also present was City Manager Jody Anderson.

ACCEPTANCE OF THE AGENDA

Nissly moved and Wohlert seconded to accept the agenda as written.
Vote: Nissly, Wohlert, Thies, Klein and Gritsch voting aye.

APPROVAL OF MINUTES

Thies moved and Gritsch seconded to approve the minutes of the special meeting of April 15, 2019, regular meeting of April 15, 2019, special meeting of April 22, 2019 and special meeting of April 24, 2019.

Roll Vote: Thies, Gritsch, Klein, Nissly and Wohlert voting aye.

APPROVAL OF MONTHLY CLAIMS AND FINANCIALS

Wohlert moved and Klein seconded to approve the monthly claims and financials
Roll Vote: Wohlert, Klein, Gritsch, Thies and Nissly voting aye.

CONSENT AGENDA

Thies moved and Wohlert seconded to approve the following:

1. **Liquor License**

- a. Special Class C Liquor License for the Open Door.
- b. Class C Liquor License for the Iowa Falls Elks Lodge.
- c. Class E Liquor License for Casey's at 1225 N Oak.

2. **Noise Ordinance Variances**

- a. Noise ordinance variance for Harley Olsthoorn's JAM in Estes Park on Friday, May 24, 2019 from 12:00 noon until 11:30 p.m.
- b. Noise ordinance variance for outside music at 303 Dale Drive for Pat Johansen on either July 4, 5, or 6 from 4:00 p.m. until 1:30 a.m.

Roll Vote: Thies, Wohlert, Gritsch, Klein and Nissly voting aye.

OLD BUSINESS

3. Brooks Road Project

a. Gritsch moved and Klein seconded to approve Change Order No. 2 – a deduct of \$6,000.00 for submittals.

Roll Vote: Gritsch, Klein, Nissly, Thies and Wohlert voting aye.

b. Klein moved and Nissly seconded to approve Progress Payment 6 Cover – Final Payment (retainage).

Roll Vote: Klein, Nissly, Thies, Wohlert and Gritsch voting aye.

c. Wohlert moved and Thies seconded to approve Resolution No. 2019-22 approving the Engineer's Statement of Final Completion.

Roll Vote: Wohlert, Thies, Nissly, Klein and Gritsch voting aye.

d. The Council reviewed the letter in regard to the final completion from the Engineer.

4. Highway 65 Project

a. Gritsch moved and Wohlert seconded to approve Change Order 1 – for Subbase Patches.

Roll Vote: Gritsch, Wohlert, Thies, Nissly and Klein voting aye.

Thies moved and Klein seconded to approve Change Order 2 for HMA patches in the amount of \$19,265.

Roll Vote: Thies, Klein, Gritsch, Wohlert and Nissly voting aye.

No action was taken in regard to Change Order 3 for an increase for lateral service length.

b. Klein moved and Thies seconded to approve the use of an ATV for travelling along and between city projects.

Roll Vote: Klein, Thies, Nissly, Wohlert and Gritsch voting aye.

c. Nissly moved and Wohlert seconded to approve bagging the one-way signs for the following streets: Iowa Street from Stevens Street to Oak Street and Hickory Street from College to Oak Street and no parking along Hickory and Iowa in those areas during the project.

Roll Vote: Nissly, Wohlert, Thies, Gritsch and Klein voting aye.

d. Discussion was held in regard to steam tunnels in the project area. Engineer Mitch Holtz reported that Alliant indicated that they would take of filling in the vaults.

5. **Union Street Project**

Nissly moved and Gritsch seconded to approve the Change Order for additional storm sewer removal/replacement.

Roll Vote: Nissly, Gritsch, Klein, Thies and Wohlert voting aye.

6. **Water Supply Test Wells**

a. Mayor Newgaard opened the public hearing on the Bidding Requirements, Contract Documents (Plans, Specifications, and Form of Contract), and Opinion of Probably Construction Cost for the Water Supply Test Wells Project. There was no oral or written comments. Mayor Newgaard closed the public hearing.

b. Klein moved and Wohlert seconded to approve Resolution No. 2019-23 approving Plans, Specifications, Form of Agreement and Opinion of Cost for Public Improvements of the Water Supply Test Wells Project.

Roll Vote: Klein, Wohlert, Gritsch, Nissly and Thies voting aye.

c. Nissly moved and Thies seconded to approve Resolution No. 2019-24 awarding Contract for Public Improvements, Authorizing Execution of Contract and Authorizing Execution of Notice to Proceed to Rieschick Drilling Company of Falls City, Nebraska.

7. **Rocksylvania Avenue Water Main**

Thies moved and Gritsch seconded to approve the Task Order with FOX Engineering for the Rocksylvania Avenue Water Main Project.

Roll Vote: Thies, Gritsch, Klein, Nissly and Wohlert voting aye.

8. **River Oaks Sanitary Sewer**

Klein moved and Gritsch seconded to approve the Task Order with FOX Engineering for the River Oaks Sanitary Sewer Project.

Roll Vote: Klein, Gritsch, Wohlert, Thies and Nissly voting aye.

9. **Washington Avenue Concrete Replacement**

Wohlert moved and Thies seconded to approve the replacement of concrete in the 800 thru 1000 block of Washington Avenue at an approximate cost of \$19,340 with the funds coming from 80% LOST.

Roll Vote: Wohlert, Thies, Nissly, Klein and Gritsch voting aye.

10. **Street Department**

a. Thies moved and Wohlert seconded to approve finishing the crack sealing on Ellis and Washington using 80% LOST for funding the project.

Roll Vote: Thies, Wohlert, Gritsch, Klein and Nissly voting aye.

b. Wohlert moved and Gritsch seconded to approve the purchase of a replacement box for a dump truck with the funds coming from Road Use Tax and Water and Wastewater. Roll Vote: Wohlert, Gritsch, Klein, Nissly and Thies voting aye.

11. **2019 GO Capital Loan Notes**

Wohlert moved and Klein seconded to approve Resolution No. 2019-25 approving distribution of the preliminary official statement.

Roll Vote: Wohlert, Klein, Gritsch, Thies and Nissly voting aye.

NEW BUSINESS

12. **Persons with Disabilities Parking**

The Council discussed the request from the owner of The 502 to have a persons with disabilities parking spot placed on Washington Avenue in front of their business. Staff will look into the possibility of placing a spot there.

13. **ITC Midwest Electric Franchise Agreement**

The Ordinance for a public hearing on an Electric Franchise Agreement with ITC Midwest LLC was tabled.

14. **Offer to Purchase Property**

The Council discussed the request to purchase a portion of the alley between 1004 and 1022 East Rocksylvania. The item was tabled to get further information

15. **Parks & Recreation Department**

a. Wohlert moved and Thies seconded to approve the bid from K-Van Construction for the storage building at the Park Shop in the amount of \$100,600 with the funds coming from the 2019-2020 CIP.

Roll Vote: Wohlert, Thies, Nissly, Klein and Gritsch voting aye.

b. Klein moved and Wohlert seconded to approve the bid of \$43,613 for the restoration of the play structure at the Meyer Municipal Aquatic Center for work to begin after July 1, 2019, with the fund coming from the 2019-2020 CIP.

Roll Vote: Klein, Wohlert, Thies, Nissly and Gritsch voting aye.

c. Thies moved and Gritsch seconded to approve the Ash and Oak tree treatment plan of \$4,800 and using set aside funds in the amount of \$1,200 for some additional trees.

Roll Vote: Thies, Gritsch, Klein, Nissly and Wohlert voting aye.

d. Wohlert moved and Nissly seconded to approve using \$4,000 from set aside funds for new dugouts at Legion Field.

Roll Vote: Wohlert, Nissly, Thies, Klein and Gritsch voting aye.

16. **Comprehensive Municipal Waste Recovery & Energy Generation**

Nissly moved and Thies seconded to authorize the Mayor to send a letter of support for the city requesting to be considered for the Comprehensive Municipal Waste Recovery & Energy Generation Pilot Demonstration Program.

Vote: Nissly, Thies, Wohlert, Gritsch and Klein voting aye.

17. **Budget Amendment**

a. Mayor Newgaard opened the public hearing on an amendment to the FY2018-2019 Budget. There was no oral or written comment. Mayor Newgaard closed the public hearing.

b. Thies moved and Wohlert seconded to approve Resolution No. 2016-26 amending the current budget for the fiscal year ending June 30, 2019.

Roll Vote: Thies, Wohlert, Gritsch, Klein and Nissly voting aye.

18. **City Policy Updates**

a. Wohlert moved and Thies seconded to approve Resolution No. 2019-27 adopting the City of Iowa Falls Procurement Policy with the noted amendment.

Roll Vote: Wohlert, Thies, Nissly, Klein and Gritsch voting aye.

b. Nissly moved and Wohlert seconded to approve Resolution No. 2019-28 adopting the City of Iowa Falls Immigration Enforcement Policy.

Roll Vote: Nissly, Wohlert, Thies, Klein and Gritsch voting aye.

c. Thies moved and Nissly seconded to move forward with updating the City Employee Handbook.

Roll Vote: Thies, Nissly, Klein, Gritsch and Wohlert voting aye.

19. **Police Department**

Wohlert moved and Nissly seconded to approve redirecting funds in the building maintenance fund for a different use within the FY2018-2019 Budget.

Roll Vote: Wohlert, Nissly, Thies, Gritsch and Klein voting aye.

20. **CIP Funds**

Klein moved and Wohlert seconded to approve moving the furniture and equipment funds for Administration to the next fiscal year CIP.

Roll Vote: Klein, Wohlert, Gritsch, Nissly and Thies voting aye.

21. **Appointment**

The appointment to the Board of Adjustment was deferred.

22. **Closed Session**

Thies moved and Gritsch seconded to go into closed session as allowed in Iowa Code Section 21.5.1.j to discuss land acquisition and disposal.

Roll Vote: Thies, Gritsch, Klein, Nissly and Wohlert voting aye.

Klein moved and Gritsch seconded to go back into open session having taken no action in closed session.

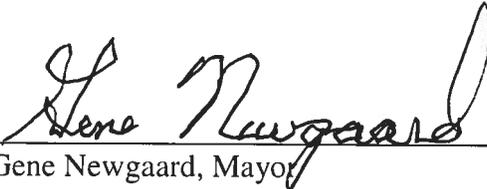
Roll Vote: Klein, Gritsch, Wohlert, Thies and Nissly voting aye.

ADJOURNMENT

Klein moved and Nissly seconded to adjourn.

Vote: Klein, Nissly, Thies, Wohlert and Gritsch voting aye.

The meeting adjourned at 9:25 p.m.


Gene Newgaard, Mayor


Kaci Elkin, City Clerk